

### JAWAHARLAL COLLEGE OF ENGINEERING AND TECHNOLOGY



### DEPARTMENT OF ELECTRONICS& COMMUNICATION ENGINEERING

### Internal Audit Rating and Action Taken: 2022-2023, Odd Semester

Key Aspects	Rating	Actions taken
Class/course committee meetings and action taken report	Excellent(5)	Monitoring will continue as such
Advisory meetings and action taken report	Excellent(5)	Monitoring will continue as such
Schedule of Time Table	Excellent(5)	Monitoring will continue as such
Conduct of Practical classes and test	Excellent(5)	Monitoring will continue as such
Conduct of remedial/minor/honours classes	Excellent(5)	Monitoring will continue as such
Conduct of seminar classes	Excellent(5)	Monitoring will continue as such
Conduct of Tutorial Classes	Excellent(5)	Monitoring will continue as such
Conduct of series tests	Excellent(5)	Monitoring will continue as such
Syllabus coverage of practical course	Excellent(5)	Monitoring will continue as such
Evaluation of students performance in practical classes	Excellent(5)	Monitoring will continue as such
Facility to do experiments in the lab	Excellent(5)	Monitoring will continue as such
Assessment of Outcomes	Good(4)	More monitoring required
Faculty evaluation & remarks of the HOD	Good(4)	Periodic evaluation required
Facility in the department library for references	Good(4)	Students should motivated to use the library for more reference
Maintenance of course file	Excellent(5)	Monitoring will continue as such
Maintenance of course diary	Excellent(5)	Monitoring will continue as such
Syllabus coverage as per course plan	Excellent(5)	Monitoring will continue as such
Attendance of students	Excellent(5)	Monitoring will continue as such
Quantity & Quality of Assignments/Mini Projects	Excellent(5)	Monitoring will continue as such
Use of ICT enabled teaching & Digital courses	Excellent(5)	Monitoring will continue as such

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## JAWAHARLAL COLLEGE OF ENGINEERING AND TECHNOLOGY



# DEPARTMENT OF ELECTRONICS& COMMUNICATION ENGINEERING

# Internal Audit Rating and Action Taken: 2022-2023, Even Semester

Key Aspects	Rating	Actions taken
Class/course committee meetings and action taken report	Excellent(5)	Monitoring will continue as such
Advisory meetings and action taken report	Excellent(5)	Monitoring will continue as such
Schedule of Time Table	Excellent(5)	Monitoring will continue as such
Conduct of Practical classes and test	Excellent(5)	Monitoring will continue as such
Conduct of remedial/minor/honours classes	Excellent(5)	Monitoring will continue as such
Conduct of seminar classes	Excellent(5)	Monitoring will continue as such
Conduct of Tutorial Classes	Excellent(5)	Monitoring will continue as such
Conduct of series tests	Excellent(5)	Monitoring will continue as such
Syllabus coverage of practical course	Excellent(5)	Monitoring will continue as such
Evaluation of students performance in practical classes	Excellent(5)	Monitoring will continue as such
Facility to do experiments in the lab	Excellent(5)	Monitoring will continue as such
Assessment of Outcomes	Good(4)	More monitoring required
Faculty evaluation & remarks of the HOD	Good(4)	Periodic evaluation required
Facility in the department library for references	Good(4)	Students should motivated to use the library for more reference
Maintenance of course file	Excellent(5)	Monitoring will continue as such
Maintenance of course diary	Excellent(5)	Monitoring will continue as such
Syllabus coverage as per course plan	Excellent(5)	Monitoring will continue as such
Attendance of students	Excellent(5)	Monitoring will continue as such
Quantity & Quality of Assignments/Mini Projects	Excellent(5)	Monitoring will continue as such
Use of ICT enabled teaching & Digital courses	Excellent(5)	Monitoring will continue as such



# JAWAHARLAL COLLEGE OF ENGINEERING AND TECHNOLOGY JAWAHAR GARDENS, LAKKIDI, MAGALAM (PO), PALAKKAD



### CONSOLIDATED INTERNAL AUDIT REPORT

Program: B.Tech Branch: Electronics and Communication

Academic Year: 2022-2023 (Odd) Date of audit: 09/12/2023

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Key Aspects	Very Poor(1)	Poor (2)	Fair (3)	Good (4)	Excellent (5)	Auditor's Remarks
Class/course committee meetings and action taken report					٧	Monitoring will continue as such
Advisory meetings and action taken report					٧	As per the format
Schedule of Time Table					٧	As per curriculum
Conduct of Practical classes and test				٧		More monitoring required
Conduct of remedial/minor/honours classes					٧	Organized
Conduct of seminar classes				٧		Sufficient
Conduct of Tutorial Classes					٧	Satisfactory
Conduct of series tests					٧	As per KTU Academic Calender
Syllabus coverage of practical course					٧	Followed KTU Academic Calender
Evaluation of students performance in practical classes					٧	Satisfactory
Facility to do experiments in the lab					٧	Sufficient
Assessment of Outcomes				√		More monitoring required

Faculty evaluation & remarks of the HOD			٧	Periodic Evaluation required.
Facility in the department library for references		√		Facilities can be improved.
Maintenance of course file			٧	Maintained well
Maintenance of course diary			٧	Maintained well
Syllabus coverage as per course plan			V	Followed KTU Academic Calender
Attendance of students			٧	Satisfactory
Quantity & Quality of Assignments/Mini Projects			V	Satisfactory
Use of ICT enabled teaching & Digital courses			٧	Sufficient
Quality & Progress of projects			٧	Satisfactory

### 7.2 e Non Conformance Report

### INTERNAL QUALITY AUDITING NON CONFORMANCE REPORT

Audit plan reference: 150 2001 2015

Date of Audit: 14 0 7 2023

Audit No: 2

Department Audited: そCを

Sl.No	Details of Non- Conformance	Reference
RCI 284 EET 4+4 402 466	Remedial class details Sauple of Assig & Benses Remedial details Question paper Answers key missing.	8.1 Operational planning & control 8.5.2 Identification and traceability
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Auditor 1:

# CORRECTIVE & PREVENTIVE ACTION

	CORRECTION	Proposed Corrective & Preventive action	Probable date of Completion
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2	Improvemst		16/7/23
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# FOLLOW UP AUDIT

Sl.No	Details of Follow up audit	NCR Status (Closed/Nor Closed)
1.	Completed	closed
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Auditor:

Name Shitsy ku

Review by Management Representative: NCR Closed/Not Closed

Signature of Management Representative:

Date: 167/23

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